



Meeting Summary

7/18/17

Location: Bethlehem Lutheran Church

6:30-8:00PM

Attendance: Peder Johanson, Ellie Lynch, Danielle Gallagher, Susan Pomatto, Julie Taylor, Kathy Comeau, Brielle Powers

Apologies: Allison Ommodt, Jen Wichita, Stephanie Pinnow, Trevor Long, Grace Policastro, Abbey Wellemeyer

Discussion	Actions
Welcome and Introductions: Introductions were made to the group.	
Consent Agenda: Items sent out to the coalition were looked at. There were no questions regarding the staff reports. Budget and match was discussed. We have still documented more match than we have spent out of the grant. The negative numbers were looked at in the difference column of the match chart. In this column, the negative number reflects that we have received more match in that area than originally anticipated.	
Y2Y Update There are 50 youth who are interested in participating in Youth 2 Youth this fall. We brought on Stephanie Hurt as an additional advisor due to the high volume of students who would like to participate. The four students who attended the International Y2Y conference in June are all on the youth advisory board for Y2Y.	
Coalition Assessment Survey Results The board looked at the results from our 2017 coalition assessment survey. The survey was administered through Survey monkey and we had 10 respondents. The data shows that the respondents have been involved in the coalition longer than the respondents from last year. The results also reflect that the coalition members have been more involved in regularly attending coalition meetings. This means that the coalition was more informed when answering the questions than they were last year.	

<p>There was discussion regarding this. The coalition believes that the results from this year's survey provide a more realistic image of the coalition than last year when coalition members were not as educated on the process. This survey is something that will continue to be done annually.</p>	
<p>National Night Out Planning Brielle showed the coalition the capes and masks purchased for the upcoming National Night Out. We still would like one more volunteer to assist with the table.</p>	<p>Debbie volunteered at last coalition meeting to assist with National Night Out. Peder can assist at 4:30PM with setting up the table.</p>
<p>Coalition Retreat Planning Retreat invitations were passed out during the coalition meeting. A coalition picture will be taken during the retreat. The board would like everyone to wear their t-shirts the day of the event for the picture. A vote was taken for food, and pizza will be served at the coalition retreat.</p>	<p>Please RSVP to Brielle for the coalition retreat for a food count.</p>
<p>Audit and Treasury Update Stephanie Pinnow did an audit of the general funds account in June 2017. The coalition had previously decided that an audit would be done in August of this year, but since one was recently done it was decided that that would suffice for the 6 month audit. The group discussed how they would like to receive the information from the general funds. It was decided that the staff or treasurer will provide the board with the balance from the account and a copy of the bank statement will be available if anyone is interested in looking at it. Peder motioned to approve this, Ellie seconded.</p>	<p>The next audit will need to be completed in December 2017.</p>
<p>Family Fun Night Update The group talked about offering a family fun night instead of offering the strengthening families program. We would possibly do this the first Friday of each month depending on the school schedule and the church availability. The group discussed needing 2-3 facilitators each week with possibly involving the youth 2 youth group for child care during the family fun night for younger children. We would like to get feedback from any families that participate after the game nights to improve and see how effective they were.</p>	<p>We will continue this planning.</p>
<p>Coalition Member of the Month The processes for choosing coalition member of the month was talked about. It was decided that the coalition member of the month from the previous</p>	

<p>month will choose the next coalition member of the month. Danielle is the coalition member of the month for August.</p>	
<p>Upcoming Events</p>	
<p>Coalition Academy Week 3- Stephanie Pinnow</p> <p>National Night Out- Tuesday, August 8th 5-8PM</p>	
<p>Retreat Day- Retreat date is Monday August 7th from 12-4PM</p>	
<p>Covered Bridge Days- Environmental Scan Aug 11, 12, 13</p> <p>The group was given an update on the festival policies and were able to talk about the environmental scans that should be completed.</p> <p>Hidden In Plain Sight- August 30th 4-6PM</p> <p>We will be doing Hidden In Plain Sight at the Middle School doing their fall open house. Neither Kathy nor Brielle are available to be present for this. Danielle volunteered for this event.</p>	<p>We need 2-4 volunteers to complete environmental scans of the festival.</p> <p>Julie Taylor may be able to assist with this, she will let Brielle know.</p> <p>We could use one more volunteer to set up and take down the simulation</p>
<p>Other News</p> <p>Brielle informed the group that she put in her resignation with Better Brodhead due to being accepted into a graduate program this fall. Brielle's last day working with Better Brodhead will be August 23rd. Brielle is working on a sustainability binder with directions for a new coordinator to use for direction for events and campaigns that have been done in the past.</p> <p>A job description was passed around, Danielle approved the job description. SWCAP has also approved the job description.</p>	
<p>Next Month's Meeting is August 15th at 6:30PM at Bethlehem Lutheran Church</p>	